

FINGERPRINTING CRIMINAL HISTORY REPORT

DOCUMENT 324 Resident's requirements for Criminal History Search.

All individuals applying for a resident license with the Nevada Division of Insurance (Division) must furnish a complete set of fingerprints which the Commissioner may forward to the Central Repository for Nevada Criminal Records Repository and the Federal Bureau of Investigations.

Applicants must pay the applicable processing and agency fee for this service. Applicants may have their fingerprints taken by a law enforcement agency or authorized vendor. LiveScan Digital Fingerprints services are the method for fingerprint processing. LiveScan Digital Fingerprinting services are also conveniently available through Pearson VUE. Applicants may register to have their fingerprints taken at the same time they register for the state exam. The LiveScan fingerprinting fee is \$37.50 plus the vendor's processing fee. Applicants will be provided a receipt which indicates the date the prints were submitted to the Nevada Criminal History Records Repository. The applicants must provide the receipt in place of the physical fingerprint cards when applying for a license and provide the Division with the Civil Applicant Waiver acknowledging authorization of the fingerprint request.

Applicants that utilize hard copy fingerprint cards may experience delays due to the time require to manually process the paper filing. Applicants utilizing hard copy cards must provide a money order or cashier's check in the amount of \$37.50 made payable to the Department of Public Safety (DPS) must accompany the fingerprint cards.

Hard copy prints must include the printed name, signature, address, SSN, date of birth, place of birth, weight, height, sex, hair color, citizenship, home and business address of the person being fingerprinted. The Division's ORI number, Miscellaneous NO MNU Number, and the statutory reason for being fingerprinted must also be included on the cards.

ORI
NV920190Z
St Insurance Co
Carson City NV

Miscellaneous NO MNU
Number: 880141
Reason Fingerprinted
NRS 683A.160

S A M P L E

APPLICANT		LAST NAME		FIRST NAME		MIDDLE I		MIDDLE II		LEAVE BLANK	
		DOE		JOHN		E					
161 JONES BLV CC NV 89701		DOB		MM/DD/YYYY		NV920190Z ST INSURANCE COMM		12 1 56			
INSURANCE CO 123 BIRD DRIVE ALB HM 55555		SEX		M		WT 5'1" BL RED HND NV					
NRS 683A.160		MNU		880141		CLOSE		REF			

S A M P L E

The commissioner may suspend, revoke or refuse to continue the license if the applicant's criminal history report shows a conviction or other criminal activity that was not disclosed on a licensing application.

Persons with questions concerning licensing issues may contact the producer licensing section in Carson City at (775) 687-0700, option 1, (702) 486-4595 in Las Vegas or anywhere in Nevada toll-free at 1-800-992-0900.